

Professional Staff Training, Workshops and Conferences

Because the Board desires its professional staff to stay abreast of current trends and developments in education, the annual budget of the district shall provide a specified amount for staff training, workshops and conferences. Within amounts budgeted for such purposes, the superintendent shall determine which professional staff members shall participate.

Employees authorized by the superintendent to represent the school system at training, workshops and conferences will be allowed salary and expenses in conformance with regulations on expense reimbursement. Employees will be given up to 5 days of professional leave, the focus of which will be determined by the superintendent.

Insofar as is advantageous to the district, a rotation system shall be used in assigning staff members to attend regularly held conventions and conferences. However, assignment shall take into consideration the role the staff member will play at the meeting and his or her ability to share the benefits derived from it with other staff members.

With the superintendent's permission, professional staff members other than those selected as official representatives shall be allowed 2 days to attend training, workshops and conferences, under the following conditions:

1. The staff member shall not be reimbursed for expenses.
2. The District will not pay the registration fees or workshop tuition.
3. The staff member shall receive his or her usual salary.

CROSS REF.: DKC, Expense Authorization/Reimbursement