

Student Transportation in Private Vehicles

A staff member or volunteer may transport a student or group of students in a personal vehicle for school-related purposes only if the staff member has special permission covering the specific trip.

Special permission for providing student transportation may be granted in exceptional cases by the Superintendent or Principal. Exceptional cases shall be determined by review of the number of students traveling, relative costs, safety factors, distance, etc.

Students' riding in a private vehicle must provide written permission from their parents allowing them to ride with a specific driver in a private vehicle.

Personnel with standing authorization or with special permission to use their own vehicles for transporting students must carry their own liability insurance coverage in compliance with state law. A copy of the staff member's driver's license, motor vehicle record, and insurance card shall be placed on file with the district office prior to the transportation of students. A memo of understanding shall be signed by the staff member and district administrative official(s) acknowledging that the staff member's personal liability insurance shall be used first for any necessary coverage..

LEGAL REFS.: C.R.S. 22-32-113 (4)
C.R.S. 42-7-101 *et seq.* (*Motor Vehicle Financial Responsibility Act*)